

THE COMPONENTS OF A DRUG ORDER ARE:

- 1. DATE AND TIME THE ORDER IS WRITTEN**
- 2. DRUG NAME (GENERIC OR TRADE)**
- 3. DRUG DOSAGE**
- 4. ROUTE OF ADMINISTRATION**
- 5. FREQUENCY AND DURATION OF ADMINISTRATION, SUCH AS TIME SEVEN DAYS, TIMES THEREE DOES, QUID, ETC.**
- 6. ANY SPECIAL INSTRUCTIONS FOR WITHHOLDING OR ADJUSTING DOSAGE BASED ON EFFECTIVENESS OR LABORATORY RESULTS**
- 7. PHYSICIAN OR PROVIDER'S SIGNATURE OR NAME IF TELEPHONE ORDER (T.O.)/VERBAL ORDER (V.O.), WRITTEN ORDER**
- 8. SIGNATURE(S) OF LICENSED PRACTITIONER TAKING WRITTEN ORDER, TELEPHONE ORDER, OR VERBAL ORDER**

WHEN A COMPONENT IS MISSING FROM THE DRUG ORDER, THE DRUG ORDER IS INCOMPLETE AND YOU SHOULD NOT ADMINISTER THE MEDICATION UNTIL CLARIFICATION IS OBTAINED.

Adapted from: "Pharmacology" by Joyce LeFever